

Senior Parent Planning Meeting Agenda – 4/15/26

Location: Northview Cafeteria at 6:30 PM (1 hour)

Welcome and Introductions

- Meeting brought to order at 6:32 PM
- 73 parents in attendance this evening who signed in.
- Introduction of Senior Activities Committee Officers (board members) for the Class of 2027
 - Bonnie Bartlett, Senior Activities Coordinator
(nvclass2027@gmail.com/419.290.0425)
 - Jodi Caryer, Co-Chair, Coordinator
 - Anna Krause, Secretary
 - Amy Kevern, Treasurer
- By Laws of Committee; distribution, acceptance & signing
 - By Laws explaining the purpose of the committee were reviewed and approved by those in attendance. The four board members (listed above) officially signed the document for the 2027 school year stating their commitment to the Senior Activities Committee.
- Brief explanation of Committees and Events (see attached)
 - A breakdown of the events of what each entail (but not all inclusive) is attached at the end of the meeting minutes.

Treasurer Report

- Transparency with money as we are a 501(c)(3) entity; updated financial reports will be presented and approved each meeting we hold; at a minimum once a quarter for parents.
- Committees will hold meetings as they see fit for their event.
- We will have about \$2,500 to start our year (rolled over from Class of 2026); Senior fees/fundraising throughout the year will bring in more money
- Fees this year will be \$100, with a \$25 late fee assessed if paid after 9/11/26.
 - This Senior fee covers events such as After Prom, graduation yard signs, picnic, ice cream social, senior breakfast, senior composite, etc.
 - Fees can be paid online via our class website (to come 6/1) or by checks made out to Northview Senior Activities Committee (same start date) and dropped off to the main office at school.
 - Fees will **NOT** be collected until **after** 6/1/26 when the checking account is changed over to the incoming class.
- Use of funds for Event Coordinators
 - There will be a reimbursement form to reimburse anyone that pays for something out of pocket for any event and wishes to be reimbursed. We also have a debit card for online purchases by the Treasurer or Coordinator; budgets will be allocated for events where needed and set by the Board members listed above.

Discussion of upcoming immediate tasks

- Informational packets coming from school in summer (mid-late June/early July) with additional Senior class information from the school, including information from the Senior Activities Committee – keep an eye out for the large manilla folders in the mail!
- There are binders with information for activities from previous years to review and get ideas from – assuming previous class updated the binder with information – these will be passed out after 6/1 as well once everything is turned over to us from Class of '26

- **Senior picnic:** Date TBD by Committee Chair/Co-Chair and by the venue availability -
 - This is a Seniors only event (unless you are a parent volunteering to help that evening)
 - Typically held in mid-late July; cost has increased from \$250 in 2025 to \$500 for the Terrace for 2026
 - Committee chairs needed ASAP to run event
 - Choose a venue, date, entertainment/activities, food, prizes, whether we want to get class t-shirts, etc.
 - SignUpGenius for volunteers and donations is a great way to get parents involved to help that night!
- **Wildcat Welcome Day:** Thursday, August 6th (Time for Seniors TBD)
 - The Senior Activities Committee will be there for fees collection; remaining t-shirts given out (if done for picnic)
 - Sign-ups for Committees and Chairs/Co-Chairs and committee members will also be available that day if anyone wishes to still sign up and help with an event this year
- **2nd Annual Claws Out 5K Race/Walk**
 - Class of 2026 is paying for our Claws Out race permit (\$1,320)
 - Replaces garage sale
 - Garage sale brought in about \$6,000 total with bake sale in previous years; Claws Out brought in \$22k for last year's class (which is why we would like to keep fees low this year if we can make this a success again)
 - Would love to have help with this event – need many sponsors to be successful (have list from Class of 2026 to reach out to again for 2027) prizes, etc.; have a binder with everything from first race to walk us through everything; website is already created, date is already planned as we are partnering with Dave's Running again
 - Saturday, 11/14/26 at 9 AM at NV
- **Storage unit**
 - Costs \$1200 a year at Wilkinsons; hasn't been used in a couple of years as things just accumulate in there from previous classes; generally After Prom props or food from previous fundraisers
 - Decided to empty it out and get rid of it
 - Volunteer hours for students to help clean it out will be available!
 - Trucks needed to transport unwanted items to NV dumpsters before 6/30
 - A SignUpGenius will be created to sign up and help remove the contents to empty and close the unit permanently.
- **Important Future Dates**
 - Car Wash Fundraiser: Date TBD (**Date determined by Committee Chair/Co-Chairs**)
 - Senior Picnic: Date TBD
- **Dates for events listed below are determined and set by school/school board** (unless otherwise noted) but are being provide now to give a heads up for planning purpose of things to come. We should have some, if not all, of these below dates solidified (hopefully) within the next month to provide:
 - Open House (College planning information for Senior Parents beforehand with counselors): 8/26
 - Homecoming: Date TBD

- danceGold: 11/7/26
- Claws Out 5K Run/Walk: 11/14/26 (Set by Dave's Running based on their availability to help us run the event)
- Prom: 5/15/27 (Glass City Center)
- After Prom: 5/15/27 - Date held at Toledo Pickleball (11 PM – 2 AM)
 - Venue rental/food: ~\$13,000 ('26)
 - No need for many decorations (in past spent about \$8,000-\$10,000 to have a decorator come in to try and "hide" NV hallways)
 - Other various activities will be available for those who don't want to play Pickleball
- Senior breakfast/graduation rehearsal: Date TBD
- Senior assembly (last day for Seniors – day after rehearsal/breakfast): Date TBD
- Commencement: Date TBD

Communication

- nvclass2027@gmail.com or Bonnie Bartlett (c: 419.290.0425) – or any of our board members which we will include everyone's contact info in future communications as well
- FB & Instagram pages created for Senior parents/guardians – share with other Senior parents who haven't joined!
 - Facebook: [Sylvania Northview Class of 2027 Parents/Guardians](#)
 - Instagram: nvparentsclassof27
- Class of 2027 website (nv2027.com coming ~June 1st)
 - Meeting minutes, paying fees, calendar of events, uploading photos for Senior slide show, etc. will be available in this website. It will be a full resource to find information throughout the Senior year.
- NV Communications (Wildcat Weekly, Daily Announcements, Monitors in School)
- Additional meeting dates/locations TBD and announced via FB & Instagram

Questions? Adjourned at 7:02 PM.

Senior Picnic:

This Committee will be in charge of securing a venue (with date – typically in July before school starts) as well as entertainment (activities and DJ if needed) and food for the event. A SignUpGenius should be created for volunteers and donations; entertainment should be secured. We will need parent volunteers to help on the day of for set up/clean up.

Fundraising:

This Committee involves identifying, soliciting, and organizing contributions of money, goods, or services and involves organizing various fundraisers to raise money for all Senior Activities. Some Fundraisers could be: Raffle(s), Car wash, Super Bowl Squares, etc. This committee will work with the Treasurer to identify potential donors and develop fundraising strategies. The Committee will also work closely with the Claws Out 5K Run/Walk team for donations and sponsorships.

2nd Annual Claws Out 5K Run/Walk Fundraiser:

This committee is responsible for organizing and running this one major fundraiser for After-Prom. The date of the event is Saturday, November 14, 2026. This fundraiser will replace the Garage Sale that has been done in previous years and hasn't performed well financially. Many volunteers and social media advertising is needed. You can work with the Senior Class Advisors to get student volunteers, too. We will need many local sponsorships to help fund the event, which you will want to work closely with the Fundraising Committee to help secure charitable organizations.

After Prom (General):

This Committee will LEAD the other After-Prom committees while working with the Fundraising Committee to organize, coordinate, plan, secure venues, and vendors. All while managing the budget and promoting the event for ALL activities for After-Prom.

After Prom: Decorations (If needed)

This Committee will work with the other After-Prom committees and is responsible for the design & execution of the After-Prom theme. Then, create/coordinate the making of props, ordering decor items, securing design services, & coordinate volunteers to help with decorating the selected venue on the day-of.

After Prom: Food:

This Committee will work with the other After-Prom committees to set the menu and then secure donations of Food and Drink for After-Prom. Budget to be determined through fundraising efforts.

After-Prom Donations & Prizes:

This Committee will work with the other After-Prom committees and is responsible for securing several donations of money and items for raffle. Then, supplementing with purchased items (within the budget) creating prize baskets for the seniors to "bid on" at After-Prom. After the event, you are responsible for sending "thank you" and 501c3 donation letters to donors.

After Prom: Entertainment

This Committee will work within the budget and with the other After-Prom committees to coordinate inflatables, mini-golf, Casino, DJ, Caricature Artist, and more! This committee needs to get moving rather quickly, as vendors book up quickly!

Ice Cream Social:

This committee is in charge of getting the ice cream and toppings through donations and/or parent help. The committee will also need to secure volunteer parents. The event will be held at school in the cafeteria during the seniors' lunch periods. This event's date is determined by the principal and is TBD.

Senior Breakfast:

This committee is in charge of securing the food, drinks, and other breakfast items either through donations and/or parent donations. The event will be held at school the same day as graduation rehearsal. The Senior Slide Show is played during this event and will be executed by Bonnie/Charlie Bartlett this year. The committee will also need to secure volunteer parents to help that morning. This event's date is determined by the principal and is TBD.

Graduation Yard Signs:

This committee is responsible for ordering the graduation yard signs, (list is provided by school.) They will organize and distribute yard signs to students' homes. Volunteers are needed to distribute the 325+ signs.

Advertising/Social Media:

This Committee Coordinator will craft messages and design flyers to print and to post via online digital platforms. They will also serve as the Admin to the Senior Year Facebook Group. While working with the NV administrators, the Coordinator will also ensure messages are sent via normal NV communication channels such as Wildcat Weekly and Daily Announcements.